

## East Riding Of Yorkshire Council

### **Criminal Records Bureau Clearance of Bus Drivers and Escorts**

A Criminal Records Bureau Disclosure is required for all persons who have substantial access to children and vulnerable adults. These guidelines apply to staff employed by contractors to the Council and staff employed directly by the council.

If the Disclosure received from the Criminal Records Bureau contains details of any offence; the following guidelines should be observed:

<b>Offence</b>	<b>Guidelines</b>
Any offence of a sexual nature.	The person is not acceptable to the Council under any circumstances.
Any offence of violence	If the offence occurred within the preceding 10 years, the person is not acceptable to the Council. If the offences occurred more than 10 years before the date of the Disclosure, a senior officer, following an interview, will consider the person. The length of time since when the offence took place and the number and severity of offences will be taken into account.
Any offence involving the improper use of drugs.	If the offence occurred within the preceding 10 years, the person is not acceptable to the Council. If the offences occurred more than 10 years before the date of the Disclosure, a senior officer, following an interview, will consider the person. The length of time since when the offence took place and the number and severity of offences will be taken into account.
Any offence of driving whilst under the influence of alcohol.	If the offence occurred within the preceding 5 years, the person is not acceptable to the Council.
Any offence involving theft or deception	If the offence occurred within the preceding 5 years, the person is not acceptable to the Council. If the offences occurred more than 5 years before the date of the Disclosure, a senior officer following an interview will consider the person. The length of time since when the offence took place and the number and severity of offences will be taken into account.
Any serious motor vehicle or serious driving offence.	If the offence occurred within the preceding 5 years, the person is not acceptable to the Council. If the offences occurred more than 5 years before the date of the Disclosure, a senior officer following an interview will consider the person. The length of time since when the offence took place and the number and severity of offences will be taken into account.